



APPLICATION FOR ENROLLMENT SUMMER-CAMP

INFORMATION	
STUDENT'S NAME:	DOB : (MM/DD/YY)
ADDRESS:	CITY:
	POSTAL CODE:
PLEASE LIST ANY ALLERGIES, SPECIAL NEEDS OR MEDICAL CONDITIONS THAT WE SHOULD BE AWARE OF:	
CONTACT NAME:	RELATIONSHIP: <input type="checkbox"/> PARENT <input type="checkbox"/> OTHER (SPECIFY):
PHONE: HOME:	WORK: MOBILE:
EMAIL:	

AFTERNOON INSTRUMENT CHOICE 1:		AFTERNOON INSTRUMENT CHOICE 2:	
CURRENT LEVEL OR PREVIOUS EXPERIENCE:			

AVAILABILITY		
PREFERENCE	THE WEEK(S) AND MONTH	HOURS
#1		
#2		

PAYMENT PLAN	AMOUNT:		
CREDIT CARD INFORMATION (optional)	VISA AE MASTERCARD	NUMBER:	EXPIRY DATE:

How did you find out about our business? WEBSITE FLYER WORD OF MOUTH
 SOCIAL MEDIA ROAD SIGN OTHER: _____

FOR OFFICE USE:

LESSON DETAILS	STUDENT CODE:	Day:	Teacher:
		Time:	Start Date:
PAYMENT	<input type="checkbox"/> Registration Fee Paid <input type="checkbox"/> Lesson Fees Paid		
CONFIRMATION	<input type="checkbox"/> With Student	Date:	By Admin:
	<input type="checkbox"/> With Teacher	Date:	By Admin:

ACADEMY POLICIES

Cancellations & Refunds:

We know that sometimes plans change and you must withdraw your child from camp. Cancellations in registrations must be made in writing and are subject to the following:

- Full refund will be granted for written cancellation 30 days or more prior to the camp scheduled starting date.
- Written cancellation received less than 30 days but 5 days or more before the scheduled camp starting date, a 50% refund will be granted.
- Cancellations less than 5 days prior to scheduled camp starting date, will result in complete forfeiture of camp fees (all payments are non-refundable) However, it can be transferable for other activities at our Academy or for other people from the family.
- Full refund will be granted if we have to cancel the camp due to any reason.
- No refund, reduction of fees or credit will be granted for late arrival, early departure, withdrawal, or dismissal.

Medical Cancellation:

All campers are subject to the above policy however, concessions may be made in the event of an unavoidable medical cancellation. Should you need to cancel your registration on medical grounds we ask that you provide a signed medical note from your Doctor and that you contact our Administrator directly to discuss the cancellation. In a case of major illness, injury, COVID-19 or serious family situation while at camp, refunds will be provided minus administrative fees (\$30) and the days spent at camp.

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GENERAL POLICY

- Students vandalizing Academy property and/or causing a nuisance will be dismissed. Fees paid will be forfeited.
- Smoking or consumption of alcoholic beverages is strictly prohibited within the confines of the Academy.
- No pets, in line skates, skateboards or bicycles are allowed inside the Academy.
- We do not have the facilities to keep open accounts for students, therefore books and other purchases not paid for cannot be taken home.
- Due to the copyright law, no music from our store may be photocopied.
- The Academy is not responsible for lost or stolen articles.

MEDIA RELEASE

During Kanata Music Academy events (for example, concerts and recitals), staff may take pictures or video of all adults and children for potential use in marketing materials, including but not limited to website, newsletters, print ads, etc. If you would prefer that you and your child's image not be used, please indicate below. Note that you and your child's picture may still be taken at the event, but the image will be cropped or edited to ensure your wishes are respected.

I authorize Ottawa & Kanata Music Academy to use our pictures Please DO NOT use our pictures.

SIGNING THIS FORM CONFIRMS THAT YOU HAVE READ, UNDERSTOOD AND WILL RESPECT THE POLICIES OF THE ACADEMY.

Signature: _____ **Date:** _____

*Thank you for choosing to register with the Kanata Music Academy!
We look forward to seeing you develop your talents and expand your musical experiences!*